** MARLDON PARISH COUNCIL**

**PARISH COUNCIL**

**THURSDAY 6th JANUARY 2022 @ 7.15pm**

**This meeting will be held in the Main Hall, Marldon Village Hall**

**IMPORTANT NOTICE – PROOF OF A NEGATIVE LATERAL FLOW TEST TAKEN BEFORE THE MEETING WILL BE REQUIRED PRIOR TO ENTRY**

**FULL SOCIAL DISTANCING AND FACE COVERINGS REQUIRED**

**Anyone entering the meeting without a face-covering will not be permitted access (unless medically exempt – proof required). It is requested that numbers are kept to a minimum purely so as to reduce any risk of spreading the COVID virus. SEE ABOVE**

**If you have a question which needs a response, then please email as per our protocol below.**

**Dear Councillors,**

 You are hereby summoned to attend a Meeting of Marldon Parish Council on Thursday 6th January 2022 @ 7.15pm – Councillors ONLY – Please ensure you bring your own pens and print off copies of the Agenda and previous minutes for your own use.

Please note under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a Public Meeting as such could be filmed or recorded by broadcasters, the media or members of the public. **Anyone wishing to record or film must obtain prior consent and make themselves known prior to the start of the meeting.**

**PUBLIC FORUM 7.15pm to 7.30pm**

**PROTOCOL - QUESTIONS TO BE RECEIVED BY THE CLERK NO LATER THAN 5pm on Tuesday 4th January 2022 – one question per resident only and relevant to the Agenda. Maximum 6 questions.**

Members of the Public are reminded that a Parish Council Meeting is not a public meeting and to respect that Council Business must be conducted without interruption.

**1. Apologies:**

**2.**  **Declarations of Interest:**

**3. Approval of the Minutes** of the Parish Council meeting held on 5th October 2021

**4. Clerk’s Report/Finance Update.** Finance report (circulated prior).

**5.** **TRAYE**: Document has been circulated to Cllrs. prior.

**6. DRAFT BUDGET/PRECEPT:** To amend, agree and adopt the Budget and set the Precept.(Must be concluded) Document has been circulated to Cllrs. prior. The RFO

**Date of Next Meeting**: The Parish Council Meetings will now be the 3rd Tuesday of the Month (subject to change) therefore, the next full Parish Council meeting will be **Tuesday 18th January 2022** in the Main Hall, Marldon Village Hall.

Susie Watt

Parish Clerk (the Proper Officer) & Responsible Financial Officer

Date: 28th December 2021