

MARLDON PARISH COUNCIL

Locum Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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18th May 2022

To all Councillors.

You are hereby summoned to attend the Annual Council Meeting of Marlodn Parish Council to be held on Tuesday 24th May 2022 at 7.00 pm in the Village Hall for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

**Penny Clapham, BA (Hons) PSLCC
Locum Clerk to the Council**

ANNUAL COUNCIL MEETING AGENDA

- 1) **Election of Chairman**
 - a) Invite nominations and elect a Chairman for the year.
 - b) Receive the Declaration of Acceptance of Office by the Chairman.
- 2) **Election of Vice Chairman**
- 3) **Confirm appointment** of signatories for cheque payments and authorised internet bank payments.
- 4) **Appointment/Confirmation of Committees**
 - i. Planning Committee
 - ii. Finance Committee
 - iii. HR Committee
 - iv. Open Spaces Committee
 - v. Charity Committee (under the new law there needs to be a committee within the Council to operate charity business: ie
- 5) **Appointment to Working Groups**

P3 Footpath Warden
Flood Group
Snow Warden

6) **Co-option to Council** – to receive and decide on any applications for co-option to Council.

7) **Apologies and Acceptance for Absence:**

8) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change

9) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

10) **Chairman’s Report (for information only) -**

11) **County & District Councillor reports:-**

12) **Minutes – to approve and sign the Minutes of the meeting held on the 1st April and 26th April 2022.**
To approve and sign the amended minutes 15th March 2022.

13) **Open spaces –**

- i. Playground checks – to note that Phil Taylor is no longer doing these checks and a nominated councillor has taken this on, no further charges to be made to Council.
- ii. Jubilee Meadow; to receive an update on the pavilion and Rhino Play, Cllr. Camden-Ward to report.
- iii. Replacement notice boards – Cllr. Hore to update. To agree actions and associated expenditure.

14) **Policies for adoption –**

- a) Asset Register Policy
- b) Internal Control Statement
- c) Risk Assessment Open Spaces
- d) Tree Management Policy

15) **Asset Register** – to be updated.

16) **PLANNING:**

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 1322/22/PHH Application to determine if prior approval is required for a proposed larger home extension measuring 7.30m x 3.90m height, 7 Marlton Grove.

Planning Decisions:

17) **FINANCE:**

Expenditure:	Plandscape – overdue account	£0.69p	Cq
	Devon Tree Services	£384.00	Cq
	Philip Hart – play inspections	£125.00	Cq
	Devon Audit Partnership (overdue)	£936.00	Cq
	Locum Clerk expenses March	£686.80	Cq

Income: First half precept £22825.00 BACs

Bank Reconciliation circulated to all councillors prior to the meeting. This may not be possible due to the tardiness of the Bank of Ireland. Updated totals to be presented if available.

Council to resolve to accept the receipts and payments account.

18) Replacement clerk to the council – Cllr. Taylor to report.

19) Information Commissioners Office – Cllr. Sharland to report.

20) Clerk's report –

PART II

Council are excluding members of the public and the press to progress a matter of a confidential nature.

Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.

21) Grievance – to receive an update on the progress of the grievance against Council.

22) Litigation – to receive an update on this matter.

Items for Information

The next Council meeting is on tbc 2022 at 7.00pm (venue to be advised)

Email circulations during the past month

DALC Newsletter 23 (sent 11/05)