**MARLDON PARISH COUNCIL**

**Locum Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP**

**Tel: 07706 023631 Email:** **clerk.rfo@marldonparishcouncil.gov.uk**

**20th April 2022**

**To all Councillors.**

**You are hereby summoned to attend the Meeting of Marldon Parish Council to be held in the Village Hall on Tuesday 26th April at 7.00 pm for the purpose of transacting the following business.**

**Members of the public and press are welcome to all council meetings.**

***Penny Clapham***

**Penny Clapham, BA (Hons) PSLCC**

**Locum Clerk to the Council**

**AGENDA**

1. **Apologies and Acceptance for Absence:**

**2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change

**3) Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

**4) Council documents –** to consider and resolve to adopt the following documents:

1. Model Standing Orders
2. Personnel Committee, Terms of Reference
3. Co-option for councillors policy

**5) Chairman’s Report (for information only) -**

**6) County & District Councillor reports:-**

**7) Minutes – to approve and sign the Minutes of the meeting held on the 15th March 2022.**

**8) Information Commissioners Office -** Council received a freedom of information request together with a subject access request 3rd June 2021. The complainant considered the reply inadequate and reported the council to the ICO. Under this complaint, the council have one opportunity to justify their position.

Cllr. Sharland to report.

**9) Grievance –** a grievance has been lodged against the council (all councillors). To receive an update.

**10) Jubilee Meadow and the application to the National Trust –** Cllr. Camden-Ward to report. To agree actions and associated expenditure.

**11) Cemetery –** to receive an update from Cllr. Taylor.

**12) PLANNING:**

**Planning Applications** – South Hams Council has asked for comments from the Town Council on the following planning applications:

1. 0303/22/OPA (Updated site address) Outline application all matters reserved for erection of 30 homes of two, three and four bedroom sizes with associated roads, paths, landscaping drainage, 30% of which would be affordable housing, land of Moorview, Westerland, Marldon.
2. 0811/22/FUL Provision of an agricultural livestock building and two silage clamps, Brownscombe Hill, Marldon. 1 of 6
3. 0812/22/FUL Provision of an agricultural livestock building and engineering works for a manure store, Brownscombe Hill. 2 of 6
4. 0813/22/FUL Provision of an agricultural store building, Brownscombe. 3 of 6
5. 0814/22/FUL Provision of an agricultural store building, Brownscombe. 4 of 6
6. 0815/22/FUL Provision of an agricultural grain store, Brownscombe. 5 of 6
7. 0816/22/FUL Provision of an agricultural grain store, Brownscombe. 6 of 6
8. 1022/22/HHO Householder application to thermally upgrade existing dormer roof and further extending dormer extension on front elevation to create an additional bedroom and bathroom, 4 Nether Meadow, Marldon.
9. 1304/21/ARM Revised plans received for approval of reserved matters following outline approval 34/1890/15/O RMC Quarry, the Old Kiln (out of time)

**Planning Decisions**:

**13) FINANCE:**

**Expenditure:** HMRC payment for S. Watts, final £425.81 (refund to Cllr. Camden-Ward)

 Visionict website hosting/emails/ £463.66 Cq

Mrs. S. Watt – new council laptop £288.00

 DALC annual subscription £521.17

 Philip Hart – play inspections £100.00

 Play Inspection Co – annual check £180.00

**Income:** .

Bank Reconciliation circulated to all councillors at the meeting.

Council to resolve to accept the receipts and payments account.

**14) Banking Arrangements –** Council to consider amalgamating all bank accounts into one main account currently with Bank of Ireland, this to include the account with the NS & I. To agree actions.

**15) Internal Auditor for Council –** to agree the appointment of an internal auditor. Locum clerk to report.

**16) Appointment of replacement Clerk to the Council –** to receive an update, Cllr. Taylor

**17) Annual Parish Meeting –** to discuss a suitable venue and date for this meeting prior to 1st June 2022.

**18) Clerk’s Report –**

1. Trees and management – policy to be sourced for the next meeting.

**EXTERNAL MEETINGS ATTENDED**: reports from Councillors

**Items for Information**

The next Council meeting is on tbc at 7.00pm 2022 in the Village Hall

Email circulations during the past month