**DRAFT**

**MINUTES OF MARLDON PARISH COUNCIL**

**VIRTUAL MEETING**

**MONDAY 8th MARCH 2021 @7.15pm**

**PRESENT:** Via video link: Cllr. Page, Cllr. ward, Cllr. Oliphant (19:50hrs), Cllr. Clarke, Cllr. Thorp. Cllr. Hart. Cllr. Sharland, Cllr. Thorp (joined late due to technical issues)

County Cllr. Hawkins via Video.

The Parish Clerk/RFO – Susie Watt (video link)

6 members of the public attended via video link.

There were no questions from the Public.

**1.03.21**  **APOLOGIES:** Cllr. Palk. Agreed delayed attendance by Cllr. Oliphant.

**2.03.21** **DECLARATIONS OF INTEREST:** NONE

**3.03.21 CHAIRMAN’S COMMENTS:** The Chairman commented that it had not been a particularly busy month. Jubilee Meadow grass had to be cut, the trees managed and tidied back, the hedge trimmed ready for the Cricket Club to take over in April. The Clerk stated that grass had had its first cut today. Play Park was ongoing.

**4.03.21** **APPROVAL OF MINUTES:** The Minutes of the Meeting held on 15th February 2021 were approved as a true record and signed by the Chairman. All agreed.

**5.03.21 TORFIELD PLAY PARK UPDATE: /6.02.21 PUBLIC WORKS LOAN UPDATE:**

The Chairman asked the Clerk to provide the update. The Clerk stated that some works had been completed, however, the weather had proved challenging and the groundworks needed to dry out before any further safety surfacing could be laid. She stated that we were in a Catch 22 situation as well, as we still had not heard back from the Public Works Loan board, even though they had stated they would have an initial assessment to us by today.

**7.03.21 NEWSLETTER:**  The 3rd Newsletter would be published April, as the March one would have been published earlier to coincide with the opening of the Play Park. It was agreed that it was prudent to delay. The Clerk would work towards the Newsletter being published around the 2nd or 3rd week of April. The deadline for copy and articles should be sent to [Newsletter@marldonparishcouncil.gov.uk](mailto:Newsletter@marldonparishcouncil.gov.uk) by Friday 9th April 2021

**8.03.21 JUBILEE MEADOW SHEDS:** The sheds were now a health & safety issue as nearly collapsing and would expose the electric box along with all the grass cutting machinery. It was unanimously agreed that the Clerk obtain the required authorisation from the National Trust, although any new structure would not be permanent, we still needed to go through the procedure. It was also unanimously agreed that the Clerk obtain quotes for a Pavilion style structure large enough to hold the contents of the current sheds and possibly a bit more space to house an event management room for events such as the Apple Pie Fayre.

**9.03.21 TRAYE/MOORVIEW TRAFFIC CALMING:** Cllr. Clarke reported that it was imperative that the youth had somewhere permanent to meet. She reported that the organisation was now recognised as a Service. There were 28 young people attending all from the Parish. The Youth Leader was dealing with many Mental Health issues which were not helped by not having a regular meeting place. Cllr. Clarke also stated that the youth wanted to plant trees in the Parish. This would be investigated. MOORVIEW: Many cars are speeding through Moorview which is also being used as a short cut. It is now extremely dangerous. Cllr. Clarke asked for traffic calming to be used, however, Cllr. Hawkins stated that this would not be possible as Highways did not have the funds, a speed limit could not be put in place until the Newton Abbot trials had finished and the results published. The Clerk stated that other parts of the Parish had the 20 IS PLENTY signage and that could be used in the interim. It was agreed to forward this idea. Cllr. Clarke and Cllr. Hawkins would meet to decide how many posts would be required and posters and to inform the Clerk once completed. Cllr. Hawkins also stated he would write to Highways to log the concerns.

**10.03.21 CLERK’S REPORT:** The monthly Finance Report had been circulated prior to the meeting. The Chairman called for retrospective agreement. All agreed and was duly signed by the Chairman.

**MARLDON PARISH COUNCIL FINANCIAL STATEMENTS FROM 16/02/2021 to 08/03/2021**

Note: Clerk’s salary is paid via standing order operational from 27th April 2020 in the sum of £608.80 which includes monthly salary of £586.80 + £12.00 Office Allowance + £10 Phone Allowance. Sundries including stationery/printing etc., are paid by cheque retrospectively on the production of the relevant receipts.

**Bank Account Balances as at 29th January 2021:**

Bank of Ireland Main Account: £23,883.62

Bank of Ireland P3/MEG Account: £1,636.18

Bank of Ireland Marldon Fundraising Account: £ 772.46

NS & I Reserve Account (June 2020) £12,176.52

Marldon Parish Council total balance as at 29th January 2021: \***£38,468.78 NOTE STATEMENTS FOR FEBRUARY NOT RECEIVED TO DATE.**

**EXPENDITURE: March 2021**

**MAIN**

08/03/21 Chq No. 976 Wotton’s Limited (Newsletter No.2) £370.00

08/03/21 Chq No. 977 SD Leaflet Distribution (as above) £166.50

08/03/21 Chq No. 978 PKF Littlejohn – External Auditors £240.00

08/03/21 Chq No. 979 SJ Watt (Zoom Meeting S/O, ink and Jotform x 2 mths) £87.92

\*08/03/21 Clerk’s Salary – SO (Standing Order) see above\* £608.80

There had been a few more enquiries regarding the Allotments and available plots, The Clerk stated that we still had not got a clear idea of who rents each plot, and will produce the Invoices along with a plan and request plot holders write back marking their plot location on the plan. There are two available plots at the moment, so once the locations are returned, the plots can be allocated. The Clerk also reported that the National Trust were keen for the Parish Council to open the area behind the Sheds in Jubilee Meadow as potentially additional space for a few more allotment spots. The National Trust were investigating boundaries etc., and would get back as soon as they could.

**11.03.21 PLANNING APPLICATIONS:**

|  |  |
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| Reference: | 0154/21/HHO – Oakwood House – Garage to include dormer **APPROVED** |
| Reference: | 0365/21/ARC – Compton Holt, Glamping Site - **APPROVED** |

**12.03.21: COMPTON REPORT –** on going problems with sewage, however, the MP had intervened and requested new pipes to be put in place.

**13.03.21:**

Standing Orders were suspended:

**14.03.21 County Report:** Cllr. Hawkins

COVID – DCC & SHDC very busy during the current Lockdown and reminded everyone that there are Grants available for residents and businesses. Contact Jonathan for further information.

Cllr. Pennington was not present

Standing Orders reinstated:

**15.03.21 Confidential Matters:** Various items were discussed, voted and Resolved including the Clerk to investigate the Parish Council’s Insurance to enable an urgent legal action.

It was unanimously agreed that the next meeting would be on MONDAY 12th April 2021 via VIRTUAL ACCESS with the Emergency Plan still in place.

The Meeting Closed at 20:28hrs

Signed.................................................................................Date: 12.04.2021

The Chairman, Cllr. G Page