**MINUTES OF THE EXTRAORDINARY MARLDON PARISH COUNCIL**

**MEETING HELD ON**

**MONDAY 2nd August 2021 @7.15pm in St John The Baptist Church, Marldon**

**PRESENT:** Cllr. Page, Cllr. Ward, Cllr. Thorp, Cllr. Sharland, Cllr. Clarke, Cllr. Camden-Ward, Cllr. Taylor

Guest Advisor

The Parish Clerk/RFO – Susie Watt

There were no Members of the Public.

**Procedural Matters:** All items were to be discussed under Confidential Matters. There being no public present, the Council agreed unanimously to keep the meeting closed to the Public and Press.

**1. 2.8.21**  **APOLOGIES:** Cllr. Hawkins

**2. 2.8.21** **DECLARATIONS OF INTEREST:** None

**3. 2.8.21** . **Confidential Matters 1:** The Chairman introduced the Guest Advisor and explained that the Parish Council had been subjected to a claim by an individual within the Community. The Guest Speaker provided the Parish Council with a comprehensive explanation of its options regarding any legal disputes it may encounter and suggested the legal options relating to this claim. The Guest Speaker was thanked for their professional expertise and assistance.

Approval to use Council Funds to start the legal process was unanimously agreed. The Clerk was instructed to instruct the Council’s legal advisors and to proceed with the actions and options suggested by the Guest Advisor. The Clerk stated that Insurance Cover would be available at a later date. It was confirmed by all present that due to legal protocol timelines, funds would have to be paid out prior to any Insurance assistance.

**4. 2.8.21: Confidential Matters 2:** Various items were discussed after investigations had been carried out, unanimous decisions were made and the Chairman and The Clerk were instructed to respond accordingly.

Cllr. Taylor was unanimously voted as Chairperson of the Personnel Committee to replace former Cllr. Oliphant.

**5.2.8.21: Closing Matters:** The Chairman summed up the current situation the Parish Council found itself in, however, all confirmed total support for each other, and continued unity in its forward plans and progression for the benefit of the Community. It was also unanimously agreed that Cllr. Ward would take on the responsibility of Acting Chairman, whilst our current Chairman had some health issues in which he needed to be away from some of the stresses to which the Council were dealing with on an almost daily basis. The Clerk dealt with these situations but always sought out the advice and confirmation from the Chairman, especially whilst the Emergency Plan was still in force.

It was further agreed that the Emergency Plan needed to be kept in place due to the uncertainty of how the COVID virus was panning out; it was explained that, if members of the Council were struck down by the virus and the Council became inquorate, Council Business would still need to continue, hence the delegated authority given by the Parish Council to The Clerk in addition to her Statutory duties, and to the Chairman.

Meeting Closed at 20:38hrs

Signed.................................................................................Date: 13.09.21

The Chairman: