

MARLDON PARISH COUNCIL

Minutes from the Parish Council meeting held on 21st June 2022 at 7.00 pm
Present; Cllrs Balster , Camden-Ward , Clarke . Hore , Sharland (Chair) , Taylor and Waring
County Cllr Hawkins , 14 members of Public & Clerk - Karen Gilbert

The Chairman welcomed and introduced the two new Co-opted Cllrs , Cllr Balster and Cllr Waring
He also introduced the new Clerk , Karen Gilbert

22/06/01 Apologies for Absence Cllr Ward - Noted and approved Cllr Pennington - absent

22/06/02 Declarations of Interest - NONE

22/06/03 Dispensation request - NONE

STANDING ORDERS WERE SUSPENDED

22/06/04 - Public Participation

A Parishioner commented on a potential danger at the side of the Road near Beacon Kennels

ACTION ; CLERK / CLLR HAWKINS TO REPORT

22/06/05 - County Cllr Hawkins

COUNTY - Cllr Hawkins commended the Parish on the magnificent production of the Mosaic on the Village Hall to celebrate the Queen's Platinum Jubilee

He reminded the Parish that the sum of £1000 was still available towards an interactive speed sign - but that applications should be made in the near future

SOUTH HAMS - Cllr Hawkins advised that advice and assistance regarding Ukranian Refugees were available from South Hams DC

He also commented on the Waste Contract with FCC and the process which South Hams are following to ensure timely collection of Recycling and Waste

STANDING ORDERS WERE RE-INSTATED

22/06/07 - Finance

The following cheques were approved

			NET	VAT	GROSS	
22/6/22	The Cumbria Clock Co	1078	155.00	31.00	186.00	Annual Service
22/6/22	Karen Gilbert	1079	88.02	3.76	91.78	Exp 06/22 + handover
22/6/22	Law Electrical services	1081	218.37	26.12	244.49	Electric test x 2
22/6/22	Devon Tree services	1082	948.90	189.78	1138.68	Inv 86 Jubilee meadow trees
22/6/22	S Holley	1083	100.00		100.00	Verge cutting July 2021
22/6/22	Plandscape	1084	109.98	22.00	131.98	05/22 Peter's / Tor Fields
22/6/22	Opus Energy	1085	8.85		8.85	Jubilee electric
22/6/22	Source for business	1086	13.71		13.71	Water - Parish meadow
22/6/22	Karen Gilbert	1087	729.59		729.59	Salary 06/22
22/6/22	HMRC	1088	225.72		225.72	NI / Tax / EmplNI
22/6/22	Penny Clapham	1089	509.60		509.60	Locum for 05/22
22/6/22	The National Trust	1090	450.00	90.00	540.00	Covenant fee - Jubilee Mead
22/6/22	Rhinoplay (on account)	1091	4774.80	?	4774.80	On a/c pyt
22/6/22	Play Inspection Company	1092	150.00	30.00	180.00	1/4ly Inspection playground
			8482.54	392.66	8875.20	

Parish Council Insurance

The schedule/ documents had been circulated in advance . Several areas required revision and the Clerk was asked to obtain a revised quote for consideration

ACTION ; CLERK TO REVISE INSURANCE COVER

Parish Council accounts / AGAR return

The Clerk confirmed that she had obtained a 4 week extension for submission of the AGAR documents . It was **NOTED** that the delay had occurred due to the change of Clerks/RFOs with Locum cover between

22/06/08 - Clerk's report

The Clerk advised that the Allotment invoices for 22/23 will be sent out in the near future

22/06/09 Working Groups to support the Council

- a) Open spaces maintenance (cemetery, PP)
- b) Group to carry out a feasibility study re YCs 'bump park'.

It was **AGREED** by all the formation of groups comprising both Councillors and Parishioners would be beneficial to the Parish . The Chairman agreed to promote membership through Noticeboards and Social Media

ACTION ; CLLR SHARLAND TO PROCURE AND POST NOTICES

22/06/10

a). Appointment to Working Groups

P3 Footpath Warden	Cllr Hore
Flood Group	c/f to 07/22
Open spaces	Cllr Hore
Snow Warden	Parishioner led
Playpark	c/f to 07/22
Youth projects	Cllrs Clarke and Balster

b) To consider individual Councillor responsibility

Playground	Cllr Camden Ward
Open Space Grass/trees	Cllr Hore
Noticeboard updates	Cllr Hore
Highways	Cllr Sharland
Allotments	Cllr Hore
Police Liaison	Cllr Waring

22/06/11 - Open Spaces

a) To agree to the use of Jubilee meadow on Saturday 3rd September 2022 for the Apple Pie Fair, and to agree to the use of Tor Field for the exhibitors parking. - APPROVED

It was **NOTED** that the Parish Council were unable to assist with marshalling of the car parking and suggested that the Committee seeks assistance from within the Community
The Clerk was handed a copy of the Insurance document for the PC files

b) To receive an update re Pavilion at Jubilee Meadow

A member of the Cricket Club gave a brief explanation of their proposed use of the Pavilion and also the problems experienced over the winter months
Cllr Camden Ward explained the situation and confirmed that arrangements were in hand with the National Trust - which held covenants against Jubilee Meadow

c) To discuss the Parish Council owned trees and consider a Management Policy

It was **AGREED** that the Clerk obtains a map for Councillors to mark the areas of owned trees
A draft Tree management plan had been circulated to all and it was hoped this could be finalised once the extent of tree ownership is known

d) To confirm the grass cutting arrangements for

- i) Verges - none at present
- ii) Playpark - Andrew Marlton
- iii) Parish open spaces - Plandscape

ACTION ; CLERK TO SEEK CHAPTER 8 GRASSCUTTER FOR VERGES

22/06/12 Playground

a) **To ascertain current inspection regime and costs and consider potential amendment**

The current regime was **NOTED**

ACTION ; CLERK TO CONTACT SHDC AS POTENTIAL INSPECTOR

b) **to discuss the recent report and the defects identified** - It was **NOTED** that there were no Health and safety issues

c) **to consider way forward to remedy the defects** - It was **AGREED** that a list / photos be produced with a view to either referring the matter back to the Playground installer or seeking quotes to improve **ACTION - CLLR CAMDEN WARD**

22/06/13 Parish assets

IT was **NOTED** that the Parish clock had been serviced

22/06/14 Operation London Bridge - Death of a Royal

The Clerk had been advised that the majority of the arrangements had already been put in place by the Church

The PC had to ensure that their website is appropriate with a message from the Chair of the Council and understand the potential need for rearrangement of scheduled meetings

22/06/15 Planning

1621/22/LBC Mr Kemp - National Trust

Listed Building consent for Commemorative stained glass insert into chapel window

Compton Castle Compton Marlton TQ3 1TA. **SUPPORT**

22/06/16. Exclusion of Press and Public

The Council **RESOLVED** that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the agenda items 18 and 19 owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

PART TWO - RECORDING ENDED

The panel considering the recently submitted Grievance Claim joined the meeting

STANDING ORDERS WERE SUSPENDED

The Chair of the Panel read out the Grievance in full for the benefit of the two recently co-opted Councillors

The Councillors were invited to relate any experiences/thoughts to the panel in association with the points raised in the Grievance

These were duly noted by the Panel . The members of the Panel also made enquiries to satisfy themselves on several aspects

After the Chairman thanked them for attending , the Panel left and the Chairman **REINSTATED STANDING ORDERS**

It was NOTED that the meeting had been in progress for over 3 hours

The Chairman therefore deferred the rest of the agenda until the next Full Council meeting

18 . Confidential Employment matters - DEFERRED

a). Grievance - To receive an update on the matter and if necessary , decide the way forward

b) Staffing matters - To consider any actions required and decide the way forward **DEFERRED**

19. Litigation – to receive an update on this matter and ensure all relevant correspondence is on file - DEFERRED

There being no further business , the Meeting was **CLOSED** at 10.05pm