

MARLDON PARISH COUNCIL

Minutes from the Annual Parish Council meeting held on 13th May 2025 at 7pm

Present; Cllrs Caddell , Claridge , Clarke , Cooke , Cotton , Hore (Chairman) ,

Roddy & Sharland

County Cllr Simon Rake Clerk - Karen Gilbert,

and 6 members of the Public

The Chairman , Cllr Derek Hore congratulated Cllr Simon Rake on his recent Devon County Council election success and thanked him for attending tonight

He also wished to thank Jonathan Hawkins for his outstanding contribution to Marldon - both the Parish Council and the Community

Cllr Hore commented that the Annual Parish Meeting had been a great success and thanked those responsible for the refreshments and helping in the Hall - and the Clerk who had provided the wine at her own expense

25/05/01 - Election of Chairman

Cllr Cotton proposed Cllr Hore - seconded by Cllr Sharland

A Vote was taken - all in agreement

Cllr Hore was elected as Chair and signed the acceptance of Office

A further vote took place for Vice - chair. **Cllr Claridge to act as Vice Chair**

Cllr Hore thanked the Councillors for their support

25/05/02 Apologies for Absence Cllrs Bailey & Morris-Rabbitts - APPROVED + Cllr Sam Penfold

25/05/03 Declarations of Interest

Cllr Clarke - other registrable interest - TRAYE and as neighbour in Planning [1224/25/HHO](#)

Cllr Claridge - member of Cricket Club Committee

Cllr Roddy - member of the Lands Charity

25/05/04 Dispensation request - None

STANDING ORDERS WERE SUSPENDED

25/05/05 - Public participation

A Parishioner from Compton commented on the potential removal of the Phone box/line from Compton - adding that the mobile signal was almost non existent and that the Village needed the facility in the event of an emergency / power cut - there was only one road in and out of the Village and that the area had been known to flood

25/05/06 Councillor reports

County Cllr Simon Rake

Cllr Rake thanked the Chairman for his welcome and also expressed his thanks to Jonathan Hawkins for his dedication and hard work over the past years - adding he was beginning to appreciate the extent of the role of County Councillor

The Annual Council meeting at Devon County was due to take place on Thursday 22nd May and it should be noted that there had been a large shift in the make up of the Council . He will be able to make a more comprehensive report at Marldon's June meeting

At 7.15 , Cllr Rake left the meeting to attend a meeting at his own Parish - where he was a Parish Councillor - this being a one off clash due to the Bank holiday

District Cllr Penfold - Full report available from Clerk Churscombe Road Caravan

Regarding the caravan parked in the layby on Churscombe Road. The Outreach housing Team is actively working on a solution. Please be assured there is a plan underway. Please contact me if you feel the situation has changed or you want to talk about it.

Marldon War Graves

I am delighted that Julie Hore has approached me for locality funds to clean up the war graves in the village church yard. This will be a project close to my heart, and I look forward to working with her and her team.

The Compton Village Telephone Box

I have been notified that BT is considering removing the phone service and box from Compton. If you want to save it as a functioning phone service, please respond to:

Developmanagement@swdevon.gov.uk by June 8th.

However, if Compton wants to retain their box but not the phone service, I am more than happy to offer locality funds to supporting the box.

Electric Bikes

You will be able to hire electric bikes (Catbikes) in Totnes from June by using a mobile app.

SHDC Car parks

It appears that South Hams are going to revisit the car parking fees and how they are implemented (hurrah). It hasn't been a well-supported change.

Warning: Fake QR codes are appearing on SHDC Pay and Display machines. Using the QR code takes you to a scam website. Please note: SHDC do not use QT codes in our carparks.

So, if you need to use a SHDC car park please make sure you download the PayByPhone App from PayByPhone directly or download the app through the official app stores.

STANDING ORDERS WERE RE-INSTATED

25/05/07 - Approval of Minutes

The minutes of the Full Council meeting held on 8th April 2025 and the Annual Parish Meeting held on 16th April 2025 were signed by the Chairman as a true record

25/05/08 Planning matters

a) To consider the following - and , if appropriate , any appearing online after production of this agenda

<u>1224/25/HHO</u>	14 Moorview Marldon TQ3 1PL	Householder application for roof space conversion & side flat roof dormers SUPPORT
<u>1025/25/HHO</u>	Trelawne y Five Lanes Road Marldon TQ3 1NQ	Householder application for alterations to existing dwelling inc first floor extension & second storey side extensions OBJECTION *

* Marldon Parish Council **OBJECTS** to the proposal on the grounds of

Impact on character or appearance of area - the proposal does not sit well amongst the neighbouring properties

Scale and dominance - the proposal replaces a modest bungalow with a very large house - a vast increase in floorspace - which would dominate the street scene

Traffic and parking issues - it could be assumed that a much bigger property could lead to extra vehicular traffic using and emerging onto a narrow lane

The Parish Council feels that improvements to the already stretched sewerage system are essential before any further development is carried out in the Parish

b) To note the progress of the MUGA application for certificate of lawfulness

The Chairman was delighted to confirm that a Certificate of Lawfulness had been **GRANTED** confirming that the Muga facility can be constructed under Permitted development applicable to the Parish Councils

The Council **RESOLVED** that the Chairman / Clerk sign the 106 agreement and also accept the quote from the approved contractor

c) To consider consultation on BT proposal to remove public phone service from Compton

After suitable debate - it was agreed that the Clerk write to OBJECT against the removal of the BT Box / phone line

In times of emergency this is sometimes the only means the community has of contacting the outside world.

If there is a power cut in the village any mobile phone signal that there may be, can be lost at the same time, as the nearby phone masts can also lose power. Likewise, with no power, those relying on fibre broadband for their domestic phone connection are also cut off.

More particularly in Compton, there is little or no mobile signal

It is an area which has become cut off due to flooding in the past

There is just one road in and out of the Village

The newly installed Defibrillator requires a phone connection

The use of this phone box has increased in recent times

The knowledge that the phone is available in the village can be comforting and reduce the sense of isolation - especially amongst the elderly

The objection against removal is support by Dist Cllr Sam Penfold and also our new County Councillor, Simon Rake who will be making their own comments to this consultation

Most importantly, the Residents of Compton have also expressed a strong desire to retain this Community facility

In summary the Parish Council, Dist/County Council and the residents of Compton object strongly to any proposal to remove the BT box and phone line

ACTION ; CLERK TO RESPOND AS ABOVE

25/05/09 - Admin

Meeting dates for 2025/ 2026 - Village Hall at 7pm. **NOTED**

10/6 8/7. 9/9. 14/10. 11/11. 2026 13/1. 10/2. 10/3. 14/4

To consider the introduction of a Finance Committee, frequency of meetings & membership (5 Cllrs)

It was **AGREED** that a Finance Committee should be set up - with membership being Cllrs Cooke, Cotton, Sharland, Caddell and Morris-Rabbitts

It was suggested that meetings be held on a quarterly basis in April / July / October / and January at 6pm prior to the Full Council, meeting

The Following responsibilities were confirmed

- | | |
|-------------------------------|---|
| a) Snow warden | Cllr Claridge |
| b) Personnel matters | Cllr Clarke |
| c) Parish Paths | Cllr Hore |
| d) Emergency planning | Cllrs Cooke / Claridge / Morris-Rabbitts |
| e) PC rep for Village Hall | Cllr Cotton |
| f) Noticeboards | CllrCaddell |
| g) Playground | Cllr Cotton |
| h) Website | Cllr Sharland / Morris- Rabbitts |
| i) Open spaces | Cllr Hore |
| j) TRAYE | Cllr Clarke |
| k) Highways | Cllr Cooke/Roddy |
| m) Speed awareness | Cllrs Cooke/Roddy (Linda Balster- Speedwatch) |
| n) Graveyard | Cllr Cotton |
| o) Asset register / insurance | Cllr Caddell |

- p). Tree Officers
- q). Leases / deeds /agreements
- r) Policies /Governance

Cllrs Hore / Morris-Rabbitts
Cllr Sharland
Cllr Bailey

To agree to re-adopt following documents / procedures and Policies - RE-ADOPTED

- a) Standing Orders
- b) Financial regulations
- c) Complaints Policy
- d) Public participation Policy
- e) Privacy Policy
- f) Data Protection Policy
- g) Document retention Policy
- h) Asset Register Policy
- i) Internal Control Statement
- j) Risk Assessment Open Spaces
- k) Co-option Policy

To agree representatives to outside bodies

- a) TRAYE Cllr Clarke
- b) Village Hall Cllr Cotton
- c) Composting group Cllr Hore
- d) Police advocate Cllrs Roddy / Caddell

To agree to form a working party to consider updated versions of standing orders / financial regs and risk assessments

Cllrs Claridge / Morris Rabbitts / Clerk

To agree to continue to receive agendas by email - CONFIRMED

The Clerk gave a brief summary of the changes under the Practitioners Guide 2025 and how it would affect Marlton Parish Council

25/05/10 - Financial Matters

a) Cheques for payment - APPROVED

13/5/25	Karen Gilbert	1350	85.07		85.07	Expenses / mileage 04/25
13/5/25	Karen Gilbert reimburse	1351	30.00	6.00	36.00	Slick training trans assets/servs
13/5/25	Karen Gilbert reimburse amazon	1352	36.18	7.24	43.42	Stationery
13/5/25	Carol Retallick	1353	150.00		150.00	Internal audit
13/5/25	Derek Hore	1354	21.99		21.99	Broomhill padlock
13/5/25	Source for business	1355	23.63		23.63	Water- Jubilee
13/5/25	Source for business	1356	38.01		38.01	Water - allotments
13/5/25	Karen Gilbert reimburse - GoR survey	1357	450.00		450.00	Garden of rest survey
13/5/25	Vision ICT	1358	354.38	70.88	425.26	Website / emails
13/5/25	VisionICT	1359	23.33	4.67	28.00	Addition Caddell
13/5/25	Julie Hore. WAM	1360	76.89		76.89	WAM expenses (Earmarked)
13/5/25	Julie Hore - GoR	1361	184.30		184.30	GoR Stones / plaques
13/5/25	Karen Gilbert	1362	390.00	78.00	468.00	Purchase of registers GoR
13/5/25	Karen gilbert	1363	75.40		54.40	Salary diff 05/25
13/5/25	R Le Marchant	1364	5.00		5.00	Inspection rock face

b) To note the Internal Auditor's Report and recommendations - **NOTED**

c)) To consider & approve Parish Council Accounts y/e 31/3/25

The Clerk presented the Accounts for Marlton Parish Council for the year ending 31/3/25 explaining, in detail, each area of income and expenditure

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE ACCOUNTS AS ADOPTED .

d) To consider/ agree Annual statement of Governance y/e 31/3/25

The Clerk read out the statement of Governance in full and explained each point

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE GOVERNANCE STATEMENT

e) To consider & approve Statements on Annual return y/e 31/3/25

The Clerk presented the Annual Return - previously circulated

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE RETURN

25/05/11 - Garden of Rest

The Chairman suspended standing orders

Julie Hore advised the meeting that the opening ceremony would take place on 31st May 2025 at 10.30am

There was to be beautiful music to set the atmosphere, a short opening ceremony, words of dedication from Revd Jane Frost, an opportunity to tie a tag on the oak tree in memory of a loved one and the possibility of Pre-booking of plots for the future

This garden is a place for all, where past, present, and future come together in harmony. We warmly welcome everyone to be part of this special occasion.

Standing orders were re-instated

Cllr Hore confirmed that the survey had been carried out and a digital copy sent to the Clerk to enable her husband to include - at no cost- the designated areas for the burial plots as directed by Cllr Hore

b) To confirm a liaison group for Burials / info

Whilst the Clerk would manage the administrative side, It was **AGREED** that Cllrs Caddell and Cotton - together with Julie Hore would act as Parish contacts for Parishioners on any matters concerning the Garden of Rest

25/05/12 - Clerk's report

The Clerk updated the Council on the various Tenancy changes at the Allotments

25/05/13 Councillor reports - Full reports available from Clerk

MEG REPORT - Our MEG volunteers have been busy all month thanks to the fine weather.

The approaches to the Underpass were cut well back and made respectable.

We made a final clearance in the soon to be opened "Garden of Rest" by clearing away all the old timber fencing and gates, also extending the boundary fence by the main gate.

The grass and bushes around the "Policeman's Bench" at Five-Lanes were tidied up and we are now looking ahead to grass cutting along our footpaths over the coming weeks.

Some barbed wire fencing at the top of FP19 was deemed to be dangerous for walkers so this has now been covered with old hosepipe cable-tied in place.

Finally, thanks to Farmer Dave for giving Broomhill Meadow and the Old Ring road its first cut of the year.

WAM REPORT - WAM have continued to help out in the Garden of Rest and have been

delighted to donate a tree to the area. The Memorial Garden has been trimmed and tidied in time for VE celebrations. Jubilee Meadow continues to flourish. Other than trimming and tidying here and there no work is planned for next couple of months.

COMPTON REPORT Nothing major to report from Compton.

Regular sewer cleansing has taken place which involves a road closure for residents but South West water are at least sticking to their regular promised routine of doing this work for residents. Just a piece of information regarding the sewer - The current sewerage system was extended to

Compton in June 1951 and has remained virtually untouched ever since! With the number of extra flushes it now has to deal with plus all the excess surface water during downfalls, is it any wonder it regularly overflows? South Hams Planners and South West Water need to seriously think about this when considering any future developments in the Parish!

POLICE ADVOCATE REPORT Cllr Hore reported that the sessions were not well attended - which he felt was a shame . It was hoped that the scheme might be publicised to encourage greater attendance

TRAYE

Photography Project – 04/04/25

Four young people from Marldon took part in a Photography Project at St Mary's Church, Totnes. They captured photos of the church pre-renovation, with plans to return post-renovation to create a comparison exhibit. The young people's work will be showcased in a future exhibition.

Dynamic Adventure – 09/04/25

Six young people from Marldon joined this exciting trip, which included axe throwing and archery. The activity was well received and enjoyed by all participants.

Woodlands Family Theme Park – 17/04/25

Seven young people from Marldon attended this fun-filled day out. They reported that this was their favourite trip of the Easter break.

Please note: A safeguarding issue did arise on this trip, but it did not involve or affect any of the Marldon young people. There were no accidents on any of the trips.

Marldon Youth Club Sessions

Session 1 – 25/04/25 - Attendance: 45 young people (43 from Marldon, 2 from outside)

Introduction to the Happiness Project

Clay modelling/ Parachute and ball games on the field - Quiet Room exploring wellbeing strategies. Free healthy food and drink for all

Session 2 – 09/05/25 - Attendance: 48 young people (46 from Marldon, 2 from outside)

Outdoor games: football, gymnastics, Nerf play / Launched the Happiness Project:

Recognising emotions

Identifying trusted adults/Understanding the importance of speaking up when emotional

"buckets" start to fill / Learned about crystals and their properties –No incidents or accidents at this session.

Our next Marldon Youth Club session will be held on Friday 23rd May 2025. We will continue delivering the Happiness Project, a 6-week programme developed by TRAYE Youth Workers to support young people's mental health and wellbeing. This project will be rolled out across all our youth clubs until the summer break.

DEFIBRILLATORS / BLEED KITS - Cllr Roddy

I completed inspections of the defibs and the blood pack cases at Ye Old Smokey, the Cut of Class and Compton on the 1st of May, I am pleased to report that all the equipment was in order, and I have updated the monitoring site accordingly.

We have been informed that the Cut of Class defib was used by SWAST in April, but no further details are available.

A photo / press opportunity has been arranged with Devon and Somerset Fire and Rescue Service who will attend with a local crew and fire appliance on TUESDAY 15TH OF JULY AT 7.15PM at the Compton defib site. I will write to all stakeholder to confirm the details, fellow councillors pop down if you can and be included in the photo.

I have completed a briefing and information document for future inspection and maintenance of the defibs / blood boxes a folder with hard copy plus electronic copy has been given to our Clerk.

A Training event will be arranged for the Parish and held in September / October subject to the availability of the training staff, details to follow.

25/05/13 - Open Spaces

a) To agree to use of Jubilee Meadow and Tor field in connection with Apple Pie Fair

It was **RESOLVED** that the Clerk write to the Apple Pie Fair Committee to grant permission as requested - subject to suitable Insurance and Risk assessment

b) To receive , consider and approve if appropriate a licence for the Cricket Club re use of Jubilee Meadow

After much consideration it was AGREED (Cllr Claridge abstained) to issue a licence to the Cricket Club. The Parish Council had insisted that the following be included

3. Permitted Use

The Licensee is permitted to use the Licensed Land exclusively for playing cricket, training and undertaking pitch maintenance, provided such use does not obstruct or prevent access to the Land by members of the public for recreational purposes.

c) To note the recent inspection of the rock face behind the Village Hall

Following a concern from a user of the Hall , the Village Hall had sought reassurance as to the inspection regime of the rock face behind the premises . The Clerk had arranged that same day , an inspection and some preventative maintenance

25/05/15- Playground

Cllr Cotton reported that everything at the Playground was in good and tidy condition - and that he had attended to the relevant points raised in the SHDC report

25/05/16 HIGHWAYS - Cllr Cooke confirmed the he was awaiting delivery of the VAS signage

25/05/17- DATE OF NEXT MEETING. 10th June 2025 at 7pm

25/05/18. Exclusion of Press and Public

It was **RESOLVED** that in accordance with Paragraph 1 (2) of The Public Bodies. (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the agenda item 19 owing to the confidential or personal nature of the business to be transacted and that the public interest would not be served in disclosing that information.

PART TWO

25/05/19 - Confidential matters - Clerk's hours

Cllr Sharland advised the Council of the debate and the recommendations from the Personnel Meeting held on 13th May 2025 - prior to this meeting

It was **RESOLVED** that the Clerk's weekly hours be increased from 15 to 25 with effect from 1st July

There being no further business , the meeting was closed at 8.50pm