

MARLDON PARISH COUNCIL

Minutes from the meeting of the **Finance Committee** of Marldon Parish Council held on 8th July 2025 in the Committee Room of the Village Hall , Marldon at 6pm
Present -Cllrs Cotton (Chair) ,Caddell Cooke , Hore & Morris-Rabbitts (arrived 6.15pm)
Clerk Karen Gilbert NO Members of the public

25/07/01f. To elect a Chairman and Vice Chairman

It was **RESOLVED** that Cllr Cotton act as Chair

It was **RESOLVED** that Cllr Caddell act as Vice Chair

25/07/02f To adopt Terms of reference

The Terms of reference had been circulated previously to all

It was **RESOLVED** that these be accepted

25/07/0f. To approve apologies for absence - Cllr Sharland

25/07/04f. To set a schedule of meetings.

It was **RESOLVED** that meetings would be held quarterly at 6pm in the Village Hall prior to Full Council meetings - the dates being

8th July 2025 14th October 2025 13th January 2026 14th April 2026

25/07/05f - To inspect the Bank reconciliations

The bank reconciliations were explained in full to all present . The Councillors satisfied themselves to the details contained . The Chairman signed a copy

25/07/06f To receive an update regarding the stages reached on the External audit

The Clerk explained that all documents had been sent to PKF Littlejohn - the external Auditor and that the Notice of Public Rights had been correctly advertised .She explained the need for additional documents to be prepared during 25/26 in order that a new assertion on the Governance return could be confirmed on the 25/26 AGAR forms

25/07/07f - To consider the Insurance for Marldon Parish Council (as amended and circulated in advance) and consider a one year or three year deal

It was **RESOLVED** that the terms and detail in the Parish Council Insurance Policy was acceptable and that a **ONE** year term should be accepted

25/07/08f To form a recommendation for Insurance for Full Council

The Finance Committee **RESOLVED** to recommend to Full Council that the **ONE** year deal on the PC Insurance Policy at a cost of £1496.53 be accepted

25/07/09f To note the Vat return claim 03/24 to 05/25 inclusive. £11543.03

25/07/10f. To note that interim claim for 106 funding. £16507.00

25/07/11f - To consider draft standing orders and Financial regulations - as circulated

No adverse comment had been received

It was **AGREED** that the Draft standing orders and Financial regulations be sent to Full Council for final approval in 09/25

Due to the complexity of these documents and their importance , the Clerk recommended that the Finance Committee re-read them prior to the next Full Council to ensure they are fully satisfied with the content

There being no further business the meeting closed at 6.45pm