**MARLDON PARISH COUNCIL**

Minutes of the Council Meeting of Marldon Parish Council held on

Monday 12th March 2018 at 7.30pm

**PRESENT:** Cllr J T Pennington – Chairman, Cllr S Veasey – Vice-Chairman, Cllr J A Clarke , Cllr R Joinson, Cllr M Oliphant, Cllr G Page, Cllr F Palk and

Cllr D Sutton.

**ALSO PRESENT:** 6 members of the public, and Clerk to the Parish Council, Mrs T J T Rowe.

Before the meeting started members of the public had the opportunity to air any concerns and ask questions, which would be noted by members and if necessary raised during the meeting.

A member of the public asked the Chairman for an update on the future meeting planned with the Village Hall Committee. The Chairman replied that a meeting was planned and this would be discussed later in the meeting.

**1. (03.18) APOLOGIES**.

County Cllr J Hawkins, and Cllr D G Webber.

**2. (03.18) DECLARATIONS OF INTEREST**.

There were none.

*Item 9 of the agenda – Planning applications- was taken at this point in the meeting.*

**3. (03.18) PLANNING.**

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| **0498/18/VAR** - Removal or variation of condition number 12 following grant of planning permission 34/2685/10/F to allow parking to be used as ancillary to Unit 1 following approval of application 4006/17/FUL -**1 Lower Westerland Barns Westerland Lane To Cruel Cross Marldon.**  **Recommend Approval.**  **0029/18/FUL –** READVERTISEMENT (Revised Plans Received) Demolition of existing stabling buildings and erection of new dwelling house (resubmission of 1192/17/FUL) – **The Bramblings, Kiln Road, Marldon.**  Members noted that plans for this site had been considered by the Parish Council at their meeting in February and the revised plans only appeared to reduce the curtilage of the site.  The owners of the track to the site, being present at the meeting, were asked by the Chairman if they had been served with a notice for access across their land by the applicant; a notice had not been served. The Chairman explained that part B of the application should have been completed, as the access to the land was not a public right of way.  Cllr Sutton suggested that the owners of the track contact the Land Registry Office in Plymouth for their advice on this matter.  Cllr Pennington told the meeting that he had requested a full site meeting by the Development Control Committee and added that at the South Hams District Council Executive meeting on 15th March 2018 were to consider the South Hams Special Area of Conservation (S.A.C.), a joint supplementary planning document which named Marldon as one of 16 South Hams wards to be included; this was recommended for approval and would then go out for consultation. Under the SAC, developers would have to investigate the presence of Greater Horseshoe Bats; which were known to be present at the Bramblings site in Kiln Road.  The Parish Council agreed that this together with all the reasons mentioned at their last meeting would be put forward to **recommend the refusal** of this application.  **3951/17/FUL** – READVERTISEMENT (Revised Plan Received) Application for 10no. New dwellings and retention of existing office building – **Tor Hill Quarry, Ipplepen Road, Marldon.**  Cllr Sutton had contacted the developer who had confirmed that there were no amended designs but who had commented that South Hams District Planning Officers were still discussing the design of the houses.  **The Parish Council would ask for further information and an explanation of the changes.**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **0178/18/FUL -** Extension and partial demolition of existing dwelling house to form two semi-detached dwellings and detached garage, demolition of existing garage and formation of new detached dwelling house with integral garage – **Winsland, Churscombe Road, Marldon.**  Cllr Veasey informed the meeting that the Joint Local Plan (policy TTV32 p229) stated that if a building was demolished then the replacement dwelling or dwellings should occupy the same footprint. Members also felt that this site would be more suitable for retirement properties or low cost housing.  **Recommend Refusal.**   |  |  | | --- | --- | | **0641/18/HHO -** Householder application for box dormers to front and rear elevations to form master bedroom with en-suite, bathroom and additional bedroom - **11 Belfield Close, Marldon.** | | | **Recommend Approval.** |  | | | |  |  | | | |

**4. (03.18) APPROVAL OF MINUTES** – 12th February 2018 meeting.

The minutes of the Parish Council meeting held on 12th February 2018 were proposed by Cllr Sutton and seconded by Cllr Veasey and signed by the Chairman as a true record.

**5. (03.18) MATTERS ARISING**.

a) **Village Hall Council joint meeting re room booking**.

The meeting noted that no correspondence had been received on this matter by the Parish Clerk; this would be discussed under confidential business at the end of the meeting.

b) **Dog Bin Compton**

Cllr Oliphant had spoken to an officer at South Hams District Council who thought the bin had been installed; the District Council was now starting the process again.

c) **Speed Reduction**

The Clerk had contacted the office of the Police and Crime Commissioner for the South West but had yet to receive a reply. Cllr Oliphant would chase this matter.

d) **Oak Tree at Peter’s Field**

Cllr Page and Stuart Oliphant had looked at the tree and agreed that it needed crown reduction. Cllr Page would put in an application to the District Council for this but there was no immediate danger. However there would be a cost for the tree work required.

e) **Cemetery Extension at St John the Baptist Church, Marldon.**

The Clerk had received an email from Stephanie Webb the Church Warden at St John the Baptist Church asking for clarification over the piece of ground for the extension. Cllr Veasey had met Mrs Webb and had explained the site proposed; this would now be taken back to the Parochial Church Council.

f) **Slide Repair at Tor Field**

Cllr Sutton told the meeting that the repair to the slide had taken place. Cllr Clarke asked if a repair could be made to the Basketball backing board. Cllr Sutton suggested that this be discussed at the meeting of the Neighbourhood Plan group the next day.

g) **Wall in Tor Field**

Cllr Page had surveyed the broken wall in Tor Field; this was not dangerous and would be addressed in better weather. The ivy was maintaining the safety of the wall at present.

h) **Fir Trees at Broomhill**

Cllr Page told the meeting that these appeared to be all right at present.

**6. (03.18) POLICE MATTERS**.

There was no police report but Cllr Sutton told the meeting that a resident had need to contact the local PCSO concerning bad language used by a parent outside the school.

**7. (03.18) FINANCE.**

The following payments were approved:-

**Payments- Main a/c:**  £ Clerk – Mrs T Rowe net salary February 2018 296.55 Expenses – Mrs T Rowe - February - Postage 14.52

Office Allowance September 2017 to February 2018 72.00 383.07

Clerk PAYE to HMRC 74.20

Stephen Holley 330.00

**BANK ACCOUNTS as at 28th February 2018**

Main Account: £23779.03

P3 Account: £564.17

Environment Account : £580.34

NS&I Investment Account Balance at 31.12.2017: £21,018.72

(gross interest p.a. for 2017 =£98.58)

Total Balance held by Marldon Parish Council £45,942.26

The Clerk told the meeting that the metal detectorists that had combed Jubilee Meadow for metal objects had passed £54.50 found on the field to the Parish Council.

**8. (03.18)**  **REPORTS:**

**County Council.**

In his absence the Clerk read out the report from County Councillor Jonathan Hawkins. Cllr Hawkins had met with officers from Devon County Council in February to look at trying to get County Capital Funding for the 20 mph speed reductions in the village but had been that funds were short. Cllr Hawkins reported that should the Parish be able to assist financially then it might be possible that the County Council would match fund.

**District Council.**

Cllr Pennington reported on the District Council Budget – Main Features:-

1. Council tax increase = £5 per annum =3.2% Council Tax. The Council Tax requirement for South Hams was £6,072,207.
2. On a Band D property South Hams only retained £160 of the total Council tax on a Band D property (£3 per week) out of £1600, i.e., 9%; the rest went to Devon County Council, Police Service and Fire Service.
3. Savings – paying for entry to public toilets or asking parishes to take them over.
4. Increasing parking charges by 2%.
5. Future budget deficit for 2020/21 is forecast at £600,000.
6. Central Government grant has been reduced from £4m a year to zero.
7. Total savings were approximately £689,000 to give a balanced budget.

Waste Policies Review

1. **Assisted Collection.**  For the disabled - collected from an agreed location and assistance given – would be subject to a 2 year review.
2. **Bulky Waste.**  Current charge - 2items for £31.50 – additional items £15.70 per item, this included: washing machines, fridges, cookers, beds and mattresses, wardrobes and sofas.

With effect from 1st April 2018 the price would be £18.00 per item, and this would increase annual income by £6,000.

1. **Clinical Waste Collection**. Available weekly. “Offensive” healthcare

waste (sanitary products, nappies, hygiene products) did not need to be disposed of by a separate collection.

Review – 30% removed from collection list – can be put in the black bins.

But “offensive waste” items must be placed in a “yellow waste sack” e.g. syringes, needles, sanitary products, incontinence pads catheter waste.

1. **Collections from private roads.**  Should be placed at the kerb side – to be reviewed to help the District Council to ensure they were providing a safe and cost effective service.

**South Hams Special Area of Conservation (SAC).**

1. Marldon is affected and named – one of 16 South Hams wards.
2. Joint Supplementary Planning document for consultation.
3. European sites designated for population of Greater Horseshoe Bats.
4. Statuary obligations as to whether a proposed development would have a significant impact on the South Hams SAC.
5. All developers must determine whether plans require a “Habitats Regulations Assessment” (HRA) to promote the protection and enforcement of the South Hams Special Areas of Conservation Greater Horseshoe Bat population.
6. If a proposal would have an adverse effect on the SAC Greater Horseshoe Bat population – “it would trigger further stages within the HRA process”.
7. Consultation period begins on Monday 16th April 2018 and closes at 5pm on Wednesday 30th May 2018.
8. Draft Supplementary Document can be viewed on line at Devon County Website [www.devon.gov.uk/haveyoursay](http://www.devon.gov.uk/haveyoursay).

Cllr Veasey proposed and it was seconded by Cllr Sutton that South Hams District Council should be informed that needles should be placed in “sharps” bins not in the yellow plastic sacks. Cllr Pennington would raise this at the South Hams District Council meeting on 15th March 2018.

**M.E.G.**

Marldon Environmental Group Report

Work carried out this month: February 2018

14th February:

No work was completed due to heavy rain.

21st February:

Three members went to footpath 13 to clear the drainage channels at the bottom of the footpath, to ease the gate to Vicarage Hill and replace the rope closure. A lot of overgrowth at the back of the border hedging was cut back and tidied. One member completed the tidying of the Broomhill fence line to the bridle path. Two members cleared out the ditch between Churston Road and Brockhurst Park which was full of litter. One member litter picked round Village Road and one member cleaned the same roadside gutters of soil and weeds on the same road. Two members continued to survey green lanes for work that needs to be done to attain P3 standards.

28th February:

No work completed due to snow and freezing temperatures.

7th March:

Three members went to footpath 13 to lay gravel to the bottom of the footpath. Two members visited footpaths 5,6,18 and 19 to inspect and secure loose fingerposts and check signage. Two members litter picked around the village and one member went to Broomhill to do some tidying up.

Dave Berlin went to Broomhill and cut roadside hedges and had also cut the hedge at side of Peters Field.

This month 36 hours of voluntary work was completed.

**9. (03.18)**  **NEIGHBOURHOOD PLANNING.**

This report would be given at the end of the meeting.

**10. (03.18) CORRESPONDENCE.**

**a)** An email had been received and circulated to members concerning the proposal to build on land south of White Rock in Paignton, which the Parish Council had made comments on. A meeting was to be held on Wednesday 28th March 2018 at 4.30pm in the Meadfoot Room at Torquay Town Hall; Cllr Palk would attend to represent Marldon Parish Council.

**b)** The Clerk had received an email from a resident of Moorview Crescent asking that the issue of the lack of street lighting in Moorview be raised at the Parish Council meeting. Members clarified that this issue had been raised before and all the residents of Moorview did not wish to have street lights. The meeting noted that the “Special Area of Conservation” status of Marldon re the Greater Horseshoe Bats would also preclude additional street lighting being installed.

**c)** A grant of exemption for tree works – T3: Monterey Cypress – deadwood removal at Green Westerland House, had been received from South Hams District Council – noted.

**11. (03.18) LEISURE AND PUBLIC GROUNDS.**

Totnes and Rural Area Youth Engagement group.

Cllr Clarke read out a letter from the Totnes and Rural Area Youth Engagement (T.R.A.Y.E.) project leader concerning funding. Dartington, Marldon and Staverton had been taking part in the project for 2 years now and Rattery and Harberton were currently joining; the organisers had also been approached by Littlehempston. The project was now established as a charity and it was hoped to engage a further Youth Worker for 6-9 hours per week. It was requested that Marldon Parish Council make a grant of £150.00 towards administration costs of the project (payable to Dartington Parish Council) and an additional representative from the Parish Council be nominated to join the group in addition to Cllr Clarke; this could be a parent. The Parish Council were also asked to consider a one-off grant to the T.R.A.Y.E. project of £1,000.

It was proposed by Cllr Clarke and seconded by Cllr Sutton that £150.00 be paid to Dartington Parish Council to cover administration costs for the T.R.A.Y.E. group.

Cllr Clarke would consult with Kerry McCabe concerning asking a parent to join the group.

T.R.A.Y.E. was in the process of applying to the National Lottery and local supermarkets etc. for additional funding. Kerry McCabe thanked the Clerk for providing details of the booking contact for Berry Pomeroy Village Hall but it was thought that Marldon Village Hall was the preferred location for the group.

Cllr Clarke proposed and it was seconded by Cllr Veasey that the Parish Council pay for the repairs to the Basketball hoop at Tor Field.

Cllr Veasey proposed and it was seconded by Cllr Sutton that a grant of £1,000 be made to the Totnes and Rural Area Youth Engagement group.

Grounds Maintenance Contract

Cllr Veasey had made several attempts to contact Thulborns concerning the grounds maintenance contract for the Parish Council but had not received a reply.

He had received a quotation from Plandscape quoting £20 plus vat per cut for Peters Field and £75 plus vat per cut for Tor Field. These cuts would be carried out at the same time as the cuts to the Primary School field and were likely to be cut up to 16 times per year (a minimum of 12 times).

The meeting agreed to accept this quotation on a one year contract and to cancel the Thulborns contract.

**12. (03.18) HIGHWAYS AND MAINTENANCE.**

Cllr Veasey told the meeting that the hedge in Moorview need trimming out as there were lots of rotten branches which could cause a hazard to the highway; the Clerk would contact the Highways officer Lisa Edmonds to report this matter.

Cllr Pennington proposed and it was seconded by Cllr Page that the Parish Council ask Lisa Edmonds to look at the ownership of the trees on the bank on the Pembroke Park side of Vicarage Hill and the trees in Moorview; both needed to be cut back in case of a possible accident, if necessary the Parish Council would take this matter further.

Members noted that there were still potholes and highways issues in Pembroke Park, Widdicombe Lane, Slip Hill, the entrance to the Bowling Green in Furzegood and blocked drains in Compton near the Castle.

**13. (03.18) MATTERS UNDER REVIEW** - None.

**14. (03.18) BUSINESS AT DISCRETION OF THE CHAIR.**

The Clerk told the meeting that the new General Data Protection Regulations came into force on 25th May 2018 and the Parish Council would need to review how and what data was stored. A Data Protection Officer would need to be appointed and the Chairman suggested that this be the Parish Clerk. Details of the regulations and their use were awaited from the Society of Local Council Clerks; the Clerk would bring details to the next meeting of the Parish Council.

**15. (03.18) DATE OF NEXT MEETING.**

Monday 9th April 2018.

*The meeting went into committee at 9.20pm to discuss confidential items.*

**16. (03.18) CONFIDENTIAL MATTERS**.

Cllr Page had attended the AGM of the Village Hall Committee on 22nd February 2018 and he read out a section of the Chairman’s report from the meeting. At the end of the meeting Cllr Page had spoken to the Chairman and Treasurer of the Village Hall Committee who had agreed that they would contact the Parish Clerk to arrange a meeting of the Village Hall Committee and the Parish Council; the Clerk had not received any correspondence or contact on this matter.

It was agreed that the Clerk would write again to the Village Hall Committee and state that following the meeting on 22nd February it was mutually agreed that a joint meeting would be held, the Parish Council now wished to confirm a date for the joint meeting which the Village Hall Committee had suggested and would be grateful if a reply could be received as soon as possible. The Parish Council would also request that any criteria that the Village Hall Committee wished to discuss be provided prior to the meeting.

The meeting closed at 9.45 p.m.